

Schedule 1

Nomination and Election of the Chancellor and Pro-Chancellors

Part 1 - The Chancellor

1. Vacancy

- (a) If the office of Chancellor shall become vacant, the Registrar shall, as soon as practical thereafter, invite nominations to fill it.

2. Nominations

- (1)(a) Nominations shall be made in the following form:

I, A.B. (here insert name and degrees), member of the Senate of the University of Dublin, nominate for the post of Chancellor of the University X.Y. (here insert name, titles and degrees), and I declare that I have satisfied myself that he/she will accept the post if elected.

- (b) Every nomination shall be signed by the nominator.

- (2) Any person who is nominated in the aforementioned form by not less than twelve members of Senate shall be validly nominated, provided that all such nominations shall have been received by the Registrar within two months of the date on which the Registrar has despatched to members of Senate the notification of the vacancy.

- (3)(a) The Registrar shall, within one week of the termination of the period of two months specified in sub-section (2), forward the nominations to the most senior among the Pro-Chancellors who is willing and able to act (subject to the provisions of section 4).

- (b) If the said Pro-Chancellor shall judge that only one person has been validly nominated, then the Pro-Chancellor shall declare forthwith to be Chancellor of the University the person so nominated.

- (4)(a) If more than one person shall have been validly nominated, the said Pro-Chancellor shall direct the Registrar to summon a special meeting of the Senate, on a date approved by the Pro-Chancellor, provided it be not less than one month and not more than two months after the last day on which a nomination may be received under the provisions of sub-section (2).

- (b) The summons shall state the names of the candidates, together with the names of the members of the Senate making the nominations.

3. Meeting

- (1) At the meeting of Senate summoned pursuant to section 2(4)(a), the said Pro-Chancellor shall preside, and the election of a Chancellor shall be the sole business.
- (2) The Pro-Chancellor shall arrange for the distribution of ballot papers and shall appoint two scrutineers who shall count the votes and shall satisfy themselves that none but members of Senate shall be present at the meeting or shall vote.
- (3) If any candidate, upon a scrutiny, shall have the clear majority of the lawful votes cast by the members of Senate then present, the Pro-Chancellor shall declare such candidate to be Chancellor of the University.
- (4) If none of the candidates should have a clear majority of the votes, then the names of those two candidates who received the largest number of votes shall go forward to a second ballot and the Pro-Chancellor shall declare the candidate who shall have, on this second ballot, a clear majority of the lawful votes cast by the members of Senate then present to be Chancellor of the University.

4. No available Pro-Chancellor

- (1) No Pro-Chancellor who has been validly nominated for the office of Chancellor shall act under the provisions of sections 2 and 3.
- (2) If all the Pro-Chancellors shall have been so nominated the Board shall appoint a person to act as Pro-Chancellor solely for the purposes specified in sections 2 and 3, and as soon as a Chancellor has been elected such person shall cease to act as Pro-Chancellor.

Part 2 - The Pro-Chancellors

5. Establishment

- (1) There shall be up to six Pro-Chancellors, elected by Senate according to the provisions of this Schedule.
- (2) Within the limit of six, Board shall decide the number of Pro-Chancellors.

6. Vacancy

- (1) If an office of Pro-Chancellor shall become vacant, the Registrar shall, as soon as practical thereafter, invite nominations to fill it.
- (2) Nominations shall be in the form set out in section 2(1), and section 2(2) shall apply.
- (3)(a) The Registrar shall, within one week of the termination of the period

of two months specified in section 2(2), forward the nominations to the Chancellor.

- (b) If the Chancellor shall judge that the number of persons validly nominated does not exceed the number of offices which are vacant, then the Chancellor shall declare forthwith to be Pro-Chancellors of the University the person or persons so nominated.
- (4)(a) If the number of persons who have been validly nominated shall exceed the number of offices which are vacant, the Chancellor shall direct the Registrar to summon a special meeting of the Senate, on a date approved by the Chancellor, provided it be not less than one month and not more than two months after the last day on which a nomination may be received under the provisions of section 2(2).
- (b) The summons shall state the names of the candidates, together with the names of the members of the Senate making the nominations.

7. Meeting

- (1) At the meeting of Senate summoned pursuant to section 7(4)(a), the Chancellor shall preside, and the election of a Pro-Chancellor or Pro-Chancellors shall be the sole business.
- (2) The Chancellor shall arrange for the distribution of ballot papers and shall appoint two scrutineers, who shall count the votes and shall satisfy themselves that none but members of Senate shall be present at the meeting or shall vote.
- (3) If there is only one vacancy, the candidate who, upon a scrutiny, shall have the clear majority of the lawful votes cast by the members of Senate then present shall be declared to be a Pro-Chancellor of the University.
- (4) If none of the candidates shall have a clear majority of the votes then the names of those two candidates who received the largest number of votes shall go forward to a second ballot and the candidate who shall have a clear majority of the said votes at this second ballot shall be declared elected.
- (5) If there is more than one vacancy to be filled the names of all the remaining candidates shall then again go before the Senate in like manner until all the vacancies shall be filled.

8. Time

- (1) In computing the periods of time specified in this Schedule, no account shall be taken of the Summer session, but the first day of Michaelmas Term shall be deemed to follow immediately on the last day of Trinity Term.
- (2) The days of the Winter session shall be reckoned in computing these periods of time; provided that no election shall be held during the Winter session, and if the provisions of the foregoing sections of this chapter should designate for the election a day which falls in the Winter session, the election shall be held in the first week of Hilary Term.